



STATE OF DELAWARE  
DEPARTMENT OF NATURAL RESOURCES &  
ENVIRONMENTAL CONTROL

**DIVISION OF WATER**

89 KINGS HIGHWAY  
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

PHONE: (302) 739-9946  
FAX: (302) 739-8369

**Board of Certification for Wastewater Operators  
Tuesday, October 2, 2018  
DNREC, Richardson & Robbins Building  
Conference Room B172  
MEETING MINUTES**

**In Attendance:**

Board: Bryan Ashby, Brian Blackburn, Ira Kaiser and Mark Kondelis  
DW: Jena Saxton, Nicole Smith and Faye Wheeler  
Public: Jeff Deats and William Vincent

**Chairman Brian Blackburn called the meeting to order at 9:05 a.m.**

A quorum of the board is present.

- The agenda for the current meeting is approved.
- Minutes of the August 7, 2018 meeting are approved as submitted.

**Old Business**

- **Chesapeake Bay Grant Funds for Training Upgrades**
  - Mark Kondelis reports everything is completed. There is a meeting scheduled for October 18<sup>th</sup>. Still flushing out some issues after teaching this semester. Discrepancies on State Exam questions. Members have mixed opinions on level of difficulty. They will submit to Hilary and address as necessary.
  - More details will be discussed in Executive Session.

**New Business**

- **Continuing Education Course Approvals/Denials August**
  - The Board reviewed DRWA class submitted in August. Awaiting access to the class.
  - The Board reviewed EPA webinar online course.
- **Operator License Renewals/Certifications/Expirations August**
  - Nicole Smith E. Greenfield applied for Level IV reciprocity currently has an N4 industrial in NJ. Ira is training him to work alongside of him. He will also be traveling to all of the refineries in all of the states and will be applying for all reciprocities. He would work when there is issues/upsets. Does not meet DRC requirement (short 1 year DRC). Issue full Level II

- J. Jacobson works for Noramco at Veolia working at industrial and small pretreatment facilities. Passed level I exam this year. Issue full level I.
- B. Wainwright worked for Noramco at Veolia passed level I exam this year.
- The Board reviewed renewals, certifications and expirations. Issue level I OIT
- **Jeff Deats follow up on previous months discussion regarding Cool Branch**
  - New regulations state DRC can designate an operator to act on his behalf. Multi-plant policy has conflicting information.
  - Asking the Board to reconsider. Intent is for someone else to perform routine operations and the DRC have routine visits. This DRC didn't log into logbook.
  - Mark explained the DRC has to be able to respond to the compliance officer and was not able to do so in this case. He did not know what was going on.
  - At this point the Board will need to discuss further and get back to Mr. Deats.
- **License certifications and renewals audit for September**
  - Four files were randomly pulled and reviewed by the Board – no issues were found.

**Meeting was adjourned 10:32 a.m.**

- **An executive session was held.**

**Executive Session was adjourned 11:05 a.m.**

Respectfully Submitted,  
Faye Wheeler, CAP, OM